**Illustrator Artboards**  
  
**Modifying an Artboard**Note: Think of an artboard as the working area in a document. Illustrator supports multiple artboards in a document, which is useful when you’re creating multiple versions of a project or for projects that contain several elements.

1. Open a new document. It doesn’t matter what the size it, just that it is setup for print (300 Raster Effects & CMYK color mode).
2. Select the artboard tool within the Tools panel.
   1. Drag and stretch the corners.
   2. Press Shift to keep the constraints.
   3. Duplicate the Artboard by holding down Alt and dragging out an additional artboard.
      1. Make sure Move/Copy Artwork is selected in the Control Panel
3. Play with the dimensions of the artboard in the Control Panel.
4. Double click to Artboard Tool or select the Artboard Options Tab on the Control Panel.
5. Click the New Artboard option in the Control Panel.
6. Open the Properties Panel
   1. Explore the options within the Properties Panel.
   2. You may access Artboard Options from this panel as well.
   3. You can rename the Artboard in Properties Panel too.
7. Go to Window -> Artboards to open the Artboards panel.
   1. Rename the Artboard by double-clicking on the title.
   2. Add new artboard by selecting the button with the page symbol at the bottom of the Artboards Panel.
   3. Select the Artboards Options next to the specific artboard to change the name or dimensions of the artboard selected.
   4. Click and drag Artboards to rearrange them.
   5. Click the menu option or “hamburger” to display more options.